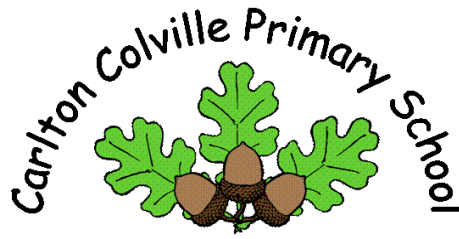


Headteacher:
Mr. B Axon



Gisleham Road
Carlton Colville
Lowestoft
Suffolk
NR33 8DG

Confidentiality Agreement

I understand that confidential information means all information obtained whether orally, in writing or by any other means.

I am in agreement that:

- all personal information regarding pupils, pupils' work, both verbally and written, or school personnel is confidential and will be kept so
- all school personnel and parental helpers will abide by a strict code of the highest professional and ethical standards in order to safeguard confidentiality of all practices and information held within the school.

The Headteacher and the Governing Body are responsible for taking action if a member of staff or parental helper/volunteer is identified as having disclosed confidential information regarding school practices or personal information regarding a pupil or a member of the school staff.

I _____ am in agreement with the above and agree that I will treat all information received in the strictest confidence and will not divulge any information outside the school.

Signed	Date	Review Date
		September 2019

